



Newslink

A Monthly Publication of CSOSA



Volume 2, Issue 4

April 23, 2002

Special Points of Interest:

- CSOSA Recognizes Administrative Support Day
- 2nd Annual CSS Spring Luncheon - Tickets on sale through May 3rd
- Employee Focus: USDA New Leader Program Participants
- National Crime Victims' Rights Week - Learn More
- Newslink Bulletin Board



Jasper Ormond

Voice of the Interim Director

In my recent meetings with supervision teams, I've heard a lot of praise for the Supervision and Management Automated Record Tracking (SMART) system because it's easy to use and reliable. But I've also heard some recurring questions. Many Community Supervision Officers (CSOs) have asked why there are so many data fields, and who will use all this information.

To a greater or lesser degree, everybody will. Information generated by SMART will help CSOs manage their cases, managers evaluate staff performance, finance staff prepare the budget, and the Agency to report to Congress. Ultimately, Congress will base their funding decisions on whether we have adequately justified our requests. The better our information is, the better our justifications will be.

One of the most important differences between SMART and its predecessor is the ability to generate reports. These reports will automate many of CSOSA's performance measures. For example, we have adopted increased employment and employment retention as important outcomes. To measure progress, we need to know when an offender starts a job, when he or

she ends a job, how long the offender *kept* the job, and how long the offender spends unemployed *between* jobs. Add to this the fact that some offenders are unemployed for perfectly legitimate reasons, such as school or illness, and you can see that many variables come into play in measuring this outcome. It's equally important to remember that many of our measures are about the relationships between different variables. SMART can track those relationships only if the "loops" are closed - that is, only if we can measure the time between the start date of one activity (such as a job) and the end date of the previous, related activity (such as referral to job placement). That's why it's so important to enter complete data in the fields provided.

We are working to develop a quality assurance process to ensure the integrity of our data. New SMART modules will soon be available to capture treatment, Learning Lab, and drug testing information. These enhancements will increase SMART's capabilities and make it even more useful as a case management tool.

I'm very proud of the progress we've made in deploying and enhancing SMART. The next few months will bring even more improvements. You could say we're getting SMARTer every day.

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CSOSA's Mission Statement

The mission of the Court Services and Offender Supervision Agency for the District of Columbia is to increase public safety, prevent crime, reduce recidivism, and support the fair administration of justice in close collaboration with the community. The Agency will enhance decision-making and provide effective community supervision, thereby ensuring public confidence in the criminal justice system.

CSOSA Events

April 2002 Newslink Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 April Fool's Day 	2	3	4	5	6
7 Daylight Saving Time 	8	9	10	11 FOH April Health Outreach Program 	12	13
14	15	16	17	18	19	20
21	22 	23	24  Administrative Professionals Day	25	26 Arbor Day 	27
28 Association of Paroling Authorities' Annual International Conference Salt Lake City, Utah 04/28/02 - 05/01/02➤	29	30 CSOSA Special Observances Program 				

Wednesday, April 24, 2002

CSOSA Conference for Administrative Professionals

"Administrative Professionals - Enhancing Today's Workforce"

Asbury United Methodist Church
926 11th St., NW, Washington, DC

(Workshop participants must be pre-registered)

Friday, April 26th - Sunday, April 28th
14th Annual National Youth Service Day

Service Projects, District-Wide, All Weekend
To become involved, contact Kimberly Flowers at the
DC Commission on National and Community Service
(202) 727-9461

Friday, May 3rd
Bike to Work Day 2002

Join hundreds of bike commuters for a celebration of clean transportation. Celebrations will take place at 11 different locations around the region, with the main celebration occurring at Freedom Plaza in Downtown, DC. Each pit stop will offer breakfast, entertainment, dynamic speakers and chances to win bicycles and other prizes. For more information, you may register online at www.waba.org or contact Tony Mitchell (Office of Human Resources) at 220-5610.



Court Services and Offender Supervision Agency
Special Observances Committee
celebrates



with a Special Program

TUESDAY, APRIL 30, 2002
300 INDIANA AVENUE, NW
CONFERENCE ROOM 2066
10:30AM - 1:00PM

Invited guest include:

Students and staff from Ballou, Dunbar,
Roosevelt and Spingarn Senior High Schools
as well as Bell Multicultural Center

Invited guests will listen to various CSOSA department heads explain the functions of their respective divisions and how they contribute towards the agency goals of reducing recidivism rates and making the city's streets safer for its citizens. The presenters will be available to answer questions from the students. The event hopes to foster interest in the agency for possible future employment.



MARK YOUR CALENDARS!!

**Asian/Pacific American Heritage
Month
May 2002**

On behalf of the Special Observances Committee, we welcome all CSOSA and PSA staff to join us next month in celebrating National Asian Pacific American Heritage Month at 300 Indiana Avenue, NW. Some committee members will be wearing ethnic costumes and will be happy to let you try them on. We will have a person taking digital photographs, so be ready to smile and say cheese!

The specifics of this years program are listed below:

Theme: A Healthier Lifestyle: Reducing Stress

Location: MPD HQ, 300 Indiana Ave, NW, CR 2066

Date: Thursday, May 23rd from 11 am - 1 pm

Tentative Schedule:

11:00 am - Tai Chi

11:30 am - Chinese Calligraphy

12:00 pm - Herbalist/Acupuncturist

12:30 pm - California Roll Demo

We hope that you will come join the festivities!

SUBMITTED BY

UYEN PHAM, PROGRAM ANALYST, CJP

**Community Supervision Services
Invites CSOSA Staff to the**

2nd Annual CSS Spring Luncheon

"Celebrating our Growth...CSS in Bloom"



DATE:
Thursday,
May 9th, 2002



TIME:
12:00 – 3:00 p.m.



PLACE:
3850 South Capitol St.,
Southeast



COST:
\$12.00



Tickets on sale from April 5th to May 3rd

FOR TICKETS PLEASE CONTACT:

<u>William Ashe</u> – SEFU	585-7802
<u>Valerie Collins</u> – 300 Indiana Ave.	585-7334
<u>Levon Rice</u> – 300 Indiana Ave.	585-7332
<u>Linda Lonzer</u> – 300 Indiana Ave.	585-7347
<u>Paula Redding</u> – Taylor St.	585-7772
<u>Cheryl Pettus-Mack</u> – South Capitol St.	585-7610
<u>Maurice Sutton</u> – South Capitol St.	585-7662
<u>Toni Suggs</u> – Kalorama Rd.	328-4409
<u>Melody Piper</u> – NEFU	675-9119
<u>Cathy Terry-Crusor</u> – Bldg. B	508-1930
<u>Rosia Brannan</u> – Bldg. B	508-1772
<u>Brenda Mosley</u> – 633 Indiana Ave.	220-5360
<u>Greg Thomas</u> – 633 Indiana Ave.	220-5318

GAMES!FUN!FOOD!FUN!PRIZES!FUN!MUSIC!FUN!
GAMES!DANCING!FUN!ENTERTAINMENT!FUN!

★Parking/Shuttle Service Available

Office Updates

OFFICE OF HUMAN RESOURCES UPDATE: LONG TERM CARE

(Part 2 of a series – See also March 2002 Newslink)

Long Term Care refers to the services used by people who have disabilities or chronic (long-lasting) illnesses. Although these services often involve only personal care, they can also include the skilled care of a doctor, nurse, or physical therapist. The services may be needed for three months or for a much longer time. These services are available in a variety of settings, including:

- ◆ help in your home with daily activities like bathing and dressing;
- ◆ community programs, such as adult day care;
- ◆ assisted living services such as meals, health monitoring, and help with daily activities, provided in a special residential setting other than your own home;
- ◆ care in a nursing home.

Long Term Care insurance helps pay for these services. It can also protect you against the risk of large financial losses and may assure that you have choices about what services you receive and where you receive them.

When Should I Buy Long Term Care Insurance?

The older you are, the greater your chances of one day needing long term care services. However, the older you are at the time you buy long term care insurance, the higher your premiums will be. Therefore:

- ✓ Buy while you are still insurable, before illness, accident, or disability strikes.
- ✓ Buy after you have learned more about long term care insurance and have received unbiased guidance.
- ✓ If you buy when you are younger, premiums will be lower. However, you will be paying them for a longer period of time.



Where Can I Buy Long Term Care Insurance?

You can purchase long term care insurance from a number of sources such as:

- ☛ Insurance agents and brokers, including companies that sell many other kinds of insurance
- ☛ Some financial planners
- ☛ Some continuing care retirement communities
- ☛ Banks
- ☛ Employers (like CSOSA) who offer it as part of a benefits package
- ☛ Large membership organizations

**LTC Early Enrollment Period:
March 25 through May 15, 2002**

**Regular LTC Open Season:
July 1 through December 31, 2002**

OFFICE OF PROFESSIONAL RESPONSIBILITY UPDATE

Submitted by James Smith, Director OPR
Office of General Counsel

On April 11, 2002, the Office of Financial Management granted a contract to McCauley and Associates (MCA). MCA is a company that specializes in administrative and equal opportunity investigations. James Zopp and Gregory Stevens, are both contractor employees with MCA who will be conducting investigations for the Office of Professional Responsibility (OPR) from April 18-September 30, 2002. Mr. Zopp and Mr. Stevens are also both retired federal investigators.



Mr. Zopp and Mr. Stevens are authorized by the OPR to conduct interviews and review relevant records that relate to alleged misconduct against employees of CSOSA or PSA. One of their duties will be to obtain written statements from anyone who is interviewed. If you are contacted by Mr. Zopp or Mr. Stevens, your cooperation is requested. If you have any questions after being contacted or interviewed by Mr. Zopp or Mr. Stevens, please contact the OPR at 202-220-5364.

DID YOU KNOW?

Employees are required to respond truthfully to all questions that are asked by an OPR investigator. When false statements are provided, an agency can take additional adverse action against the employee who provided false statements with respect to an allegation of misconduct in which they were charged.

ROLE MODELS FOR THE YOUTH GENERAL SUPERVISION - BRANCH IIB

Submitted by CSO Rasheed Tahir and CSO Tosha Trotter



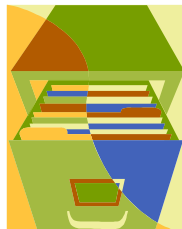
On March 22, 2002 Community Supervision Officer Tosha Trotter and Community Supervision Officer Rasheed Tahir (GSB IIB – Team 4) participated in the Thurgood Marshall Middle School Career Day Program. The two proudly report, “This opportunity allowed us to introduce the Court Services and Offender Supervision Agency as an arm of the Criminal Justice System. We were able to share information with the students, as well as the administration, concerning the many programs and services offered by CSOSA. In addition, we discussed the duties and responsibilities of the Community Supervision Officer and the diligence it takes to achieve in this career field. We answered numerous questions from the middle school students and explained the difference between probation and parole. We hope that we were able to serve as role models to the young people and that we inspired some of them to seek out a career in the criminal justice field. It is also our hope that our presentation will serve as a deterrent to those young people with potential to become involved in the Juvenile Justice System. We believe that this experience served as a wonderful opportunity to establish valuable ties within the community and with other participating law enforcement entities.”

PUBLICATION OF SYSTEM OF RECORDS AND FOIA PROPOSED RULE OFFICE OF GENERAL COUNSEL UPDATE

Submitted by Renee Barley, OGC

On March 15, 2002, CSOSA’s system of records and the FOIA proposed rule were published in the Federal Register.

The Privacy Act was created to limit the access of information about individuals contained in government files. The intent of the Privacy Act is to give an individual some degree of confidence or control in the collection, dissemination and accuracy of information about an individual by an agency of the federal government.



Under the Privacy Act, an agency is required to publish in the Federal Register a notice of the existence of the its system of records. A system of records is a group of any records under the control of any agency from which information is retrieved by the name of the individual or by some identifying number, symbol or other identifying particular assigned to the individual. For example, records maintained on an offender or personnel records maintained on an employee would be a system of records. CSOSA’s publication of its system of records gives notice to the public that the agency maintains records on certain individuals and states the purpose and use of those records.

The Privacy Act is very clear on agency requirements, as well as restrictions, for maintaining a system of records. The agency can only maintain in its records information about an individual that which is relevant and necessary to accomplish a purpose as required by statute or executive order of the President.

In addition, when publishing a system of records, the Office of Management and Budget has developed certain categories that must be addressed in each published system notice. One of these categories would be a routine use. A routine use allows an agency to release information on an individual without first obtaining the consent of that individual. For example, under a routine use, the agency can release information to a probation office that makes a written request when the information is needed by that agency in order to accomplish their official duties.

CSOSA is also required to publish rules to establish procedures whereby an individual can request access to those records maintained by the agency. This allows individuals to make FOIA/Privacy Act requests to the Office of the General Counsel requesting access to their records. CSOSA’s publication of its proposed FOIA rule is significant because it advises the public of the Agency’s rules for accessing records, correcting records and any changes associated with the release of those records. Following publication of the proposed rule, the public is allowed a period of time in which it may comment upon the rule before it becomes final.

Please keep in mind that whenever a system of records is modified or a new system of records is created, it must be published in the Federal Register. If records are changed or kept without being published, the agency can be sued in federal court and the court can prevent the agency from utilizing those records.

If you need any assistance concerning these matters, please feel free to contact me in the Office of the General Counsel at 220-5362.

SUCCESS STORIES

HONORABLE MENTION

EDNA "SUE" LAWSON - A COMPETENT COUNSELOR

Submitted by SCSO Melody Bynum-Piper

General Supervision - Branch IIB, Team 4

Congratulations to Community Supervision Officer Edna "Sue" Lawson, who on October 18, 2001, was awarded clinical certification as a Domestic Violence Counselor and Forensic Counselor; with specialty in Anger Management, Domestic Violence Counseling, Criminal Offender Counseling and Forensic Assessment & Evaluation by the American College Of Forensic Counselor Division of Addictions .

Sue was transferred to Branch IIB from the Substance Abuse and Treatment Branch, Central Intervention Team on May 7, 2001. Since her arrival, she has been assigned several special needs cases; in particular, HIV/AIDS cases where the offenders were not being treated or received limited care. Ms. Lawson has assisted, via her wide network of resources, in reducing feelings of shame, as well as fear of death. More importantly, through her community contact and referrals these offenders are now receiving the proper medication at no cost.

Offenders openly share their progress and the encouragement they receive from Ms. Lawson. Sue truly has a positive effect on the many offenders that report, especially those who are battling with life threatening disease. She has a unique way of maximizing their positive attributes and providing the appropriate support in assisting offenders confronting the fears and myths regarding the disease. She is truly an inspiration.



As a Certified Addictions Counselor, Ms. Lawson is an asset to this unit as she is often times called upon to conduct case staffings with offenders who are in denial about their substance abuse issues.

Staff located at the Northeast Field Unit are very proud of our colleague!

CSOSA / MPD NEW RECRUIT INSTRUCTION PROVING TO BE A SUCCESS

Submitted by Gregory S. Thomas, Community Relations Specialist
Community Justice Programs

In January of this year, CSOSA announced its efforts to further our partnership with the Metropolitan Police Department by incorporating pertinent information about the Agency into instructional curriculum taught to new police recruits. So far, three MPD recruit classes have been cycled through using this strategy and it is becoming a very promising endeavor. The recruits are extremely enthusiastic, Community Supervision Officers are enjoying the positive interaction, and the partnership between both agencies is definitely being strengthened.



MPD new recruit class visited the
South Capitol Street field office



New recruits get a "CSO Point of View" from
Community Supervision Officer Anthony Taylor

Employee Focus

LEADERS OF TODAY AND TOMORROW

CSOSA'S SELECTIONS FOR THE USDA NEW LEADER PROGRAM

Submitted by Uyen Pham, CJP

This month's Employee Focus proudly features Mrs. Theresa Doughty of Community Supervision Services and Mrs. Tiffany Fuller-Bailey of the Office of Financial Management. Both ladies have been recognized as being future public service leaders and will hence participate in the well-renowned USDA New Leader Program. This six-month program begins by assessing participants' needs and leadership effectiveness. Participants will receive classroom training and counseling to define their developmental objectives. In addition, participants will have opportunities to develop competencies in areas outside their technical expertise. The type of leadership skills that will be developed and/or enhanced range from team building to decisiveness to leveraging diversity. This is the first time CSOSA's Training & Career Development Center has received funding for this program. CSOSA is confident that both Mrs. Doughty and Mrs. Fuller-Bailey will make us proud.



Renaissance Woman: Tiffany Fuller-Bailey

A budget analyst, a mom, a friend, a basketball coach, a Parent Teacher Association (PTA) President, a plant lover, a book enthusiast, a Christian, and (just recently, congratulations!) a wife; Tiffany

Fuller-Bailey can add one more title to this already impressive list: 2001 CSOSA New Leader Program Participant. Tiffany started with CSOSA in February 1999 as an administrative assistant.

Tiffany was born and raised in the District of Columbia. Therefore, it's not a surprise that she is a renaissance woman. She started her career with the Department of Justice and found her interest lay more in the political aspect of the agency rather than the legal function. She dabbled into the world of politics by working for the House of Representatives' ranking member of the Transportation Infrastructure Committee and then later for the Federal Elections Commission.

With a newfound interest in finance, Ms. Fuller-Bailey switched professional gears and started with CSOSA in February of 1999. Her supervisor, Acting Director of Office Financial Management, Paul Girado, stated in his letter of recommendation to the New Leader Program selection committee that a "Budget Analyst duties require attention to detail, perseverance and the ability to deal with individuals in adverse situations. Tiffany has developed and improved each of these qualities in her career path within OFM."

Her work affects the quality of life for all CSOSA employees. For instance, this year, CSOSA's Tuition Reimbursement Program (TRP) extended its Fall program to now include Spring semester courses. Tiffany's in-depth analysis of TRP enabled the program to receive an additional \$60,000 per year.

On turning thirty, Tiffany says she continually questions, "who is the older Tiffany?" She answers, "Seasoned." Our answer is slightly different: A remarkable woman.

A Recipe of One's Own: Theresa Doughty



Mrs. Theresa Doughty is the Support Service Specialist for CSS. She has worked for CSOSA since the beginning. She handles the Division's Metro check program, travel and training, budgeting, and time and attendance. In her application to the New Leader's Program, she stated that "[her] first work concern is always Time and Attendance. I have found that not receiving a paycheck weighs heavier on an employee than the other areas."

Originally from Syracuse, New York, Theresa left the harsh winters and opted to work for CSOSA – warmer weather and all. Her commitment to the agency can be symbolized in her commute. Every day, she fights her way through Northern Virginia's entangled traffic to work in the nation's capital. She has two beautiful children, both under five. Yet, she has time to be active in her church. Theresa's church has become the center and base of who she is. She feels that her church has built her character, made her accept and understand differences, and reminded her not to be caught up in what is considered better or worse. She believes labeling something as better or worse does not necessarily give it value. For her, instead, it is in the integrity. Theresa defines success as a job well done and one in which you can be proud of. For Theresa, the most successful project isn't necessarily the one that receives accolades from everyone.

When asked why she applied to the New Leader Program, Theresa answered she couldn't let this opportunity pass her by. Theresa feels that "CSOSA could have gone outside for leaders, but instead they offer this program. CSOSA leaders are essentially saying they are looking within to expand upon what staff has to offer".

In her spare time, Theresa experiments a little in the kitchen by cooking and baking cakes from scratch. But her recipe for success has been based on patience. When asked what advice she would give employees, she said, "Wait it out. Do not get caught up in the situation and remember patience is a virtue."

EMPLOYEE MILESTONES

ONE YEAR ANNIVERSARY WITH CSOSA AS OF 03/31/02

Chanea Cary	Knikkia Pitts
Danielle Epps	Willie Sanders, Jr.
Marcia Freeman	Michael Scoloveno
Emesha James	Phil Simpson
Saher Khan	Chris Smith
Mia Mimms	Rasheed Tahir

NEW EMPLOYEES FOR THE MONTH OF MARCH

Office of Community Supervision Services

Vanietta Barksdale
Claudia Fagoaga-Araujo

FIVE YEARS OF GOVERNMENT SERVICE

Shelvy Davis
Chris Smith

TEN YEARS OF GOVERNMENT SERVICE

Dale Douglas

TWENTY YEARS OF GOVERNMENT SERVICE

Betty Davis
Michael Hilliard
Renee Storey
Karen Wallace
Lajuan Woodland

TWENTY-FIVE YEARS OF GOVERNMENT SERVICE

Denise Whitmyer-Pegues

THIRTY YEARS OF GOVERNMENT SERVICE

Frances Washington



*Congratulations to the
CSOSA Family!!*



HEALTH & FITNESS



Beware of Desktop Clutter: OFFICE CLEANLINESS

Submitted By
LaJuan Woodland, SCSO
Branch IIA, Team 41

There's a whole lot more than clutter and dust on your desktop. In fact, this very minute, your hand at the keyboard has some 10 million germs swarming around it. You're sharing space with a big batch of bacteria -- 400 times more than the average toilet seat, a new study shows.

"For bacteria, a desk is really a laptop of luxury," says Charles Gerba, PhD, an environmental virologist with the University of Arizona, in a news release. "They can feast all day from breakfast to lunch and even dinner."

Gerba's one-of-a-kind study -- funded by The Clorox Company -- took a look at typical office sites in several locations across the country. Each included the usual mix of cubicles, open spaces, and private offices. The cleaning routines in these offices were, to put it nicely, pretty much non-existent.

During the three-month study, one group of office workers at each location was asked to clean their desks with disinfecting wipes. The other group left theirs alone. Bacterial samples were taken several times a day from just about every surface, handle, and knob.

The results? Telephones came in as the No. 1 germ-ridden site, followed by desks, water fountain handles, microwave door handles, and computer keyboards. Biggest surprise -- toilet seats consistently had the lowest bacteria levels of all.



On the desks that were cleaned daily with disinfecting wipes, bacteria levels decreased dramatically -- 99.9%. In those work areas where wipes weren't used, bacteria levels increased between 19% and 31% everyday.

"We don't think twice about eating at our desks, even though the average desk has 100 times more bacteria than a kitchen table and 400 times more bacteria than the average toilet," says Gerba. "Without cleaning, a small area on your desk or phone can sustain millions of bacteria that could potentially cause illness."

Adapted from WebMD Inc. April 2001

VARIETY PAGES

A MOMENT IN PSA HISTORY: BELIEVE IT OR NOT!

Submitted By Gladys Dorgett, CSO
Branch IIA, Team 10



Police Servicing Area (PSA): 109 The Freedmen's Monument

Location: Lincoln Park
East Capitol and 12th Streets, NE
Neighborhood: Capitol Hill

Did you know that this provocative bronze statue, located at the west end of Lincoln Park, portraying President Abraham Lincoln bequeathing freedom to a kneeling slave, is in the likeness of Archer Alexander, the last man captured under the Fugitive Slave Law?

On April 14, 1876, the fourteenth anniversary of emancipation in the District of Columbia, President Ulysses S. Grant unveiled the monument, and Frederick Douglass delivered the dedication speech.

Incredibly, funds for this sculpture, which was the principal tribute to President Lincoln in this city until the Lincoln Memorial was built in 1922, was financed almost entirely from money contributed by emancipated slaves and Black soldiers who fought in the Civil War. Charlotte Scott of Virginia, as duly noted on the monument pedestal, donated an initial five-dollar contribution; it was from the money she first earned as a free person.

Now you know! I encourage you to take interest in the neighborhoods that we service. Perhaps the next time you are in PSA 109, you may be inclined to stop and explore the symbolism of this majestic memorial.

School's almost out and summer is just around the corner. If you're a parent, you're faced with the task of finding safe and exciting summer activities for your child/children. The CSOSA Newslink searched high and low for trusted community resources to help our busy parents this year and we're happy to report our findings!








Washington Parent has been serving parents in the Washington Metropolitan Area since 1982, providing family enrichment through education and support...first in print and now online. Recognized in the community as the most trusted parenting resource in Maryland, DC and Northern Virginia, you're sure to find hundreds of summer events and activities in the area for children and their parents!

Visit <http://www.washingtonparent.com> for the 2002 Summer Camp Guide and much more!

National Crime Victims' Rights Week April 22 - 28, 2002

Submitted By Bonnie Andrews,
Victim Services Coordinator
Office of the Executive Assistant

Did you know:

-  A total of 25.9 million violent and property victimizations occurred in the United States in 2000.
-  Of all victims of violent crimes, 48% reported the crime to the police.
-  Only a minority (23%) of violent crimes faced an armed offender.
-  Persons age 12 to 19 experienced all crimes at rates significantly higher than other age groups.
-  One in four victims of violent crime are injured during the crime.

Reference: "Crime and Victimization in America Statistical Overview." Office for Victims of Crime, March 2002.

Here is a listing of movies being shown in recognition of National Crime Victims' Rights Week on the Lifetime Television Network. Check it out!



Monday, April 22, 9:45 pm ET/PT
Love, Lies & Lullabies (a.k.a. Sad Inheritance)

Monday, April 22, 6:15 pm E/T
Our Mother's Murder

Wednesday, April 24, 1:00 pm ET/PT
A Mother's Right: The Elizabeth Morgan Story

Wednesday April 24, 4:30 pm
Armed and Innocent

Wednesday, April 24, 6:15 pm ET
A Mother's Testimony

Friday, April 26, 6:15 pm ET
The Man Next Door

Saturday, April 27, 2:45 pm ET/PT
Home Invasion

Saturday, April 27, 4:30 pm ET
The Conviction of Kitty Dodds

Saturday, April 27, 1:15 am
Fight For Justice: The Nancy Conn Story

***For more info: LifetimeTV.com, click on TV Schedule, then go to Apr 22 - 28, 2002, to preview movies.**

Bulletin Board



**HAVING A PROBLEM WITH
YOUR COPIER?
NEED COPIER PAPER or TONER?**

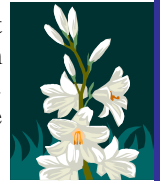
For **Office of Community Supervision**, contact
the CSS Help Desk via email.

For **Office of Director**,
contact Kathy Glover in the Office of Procurement
via email or by phone (ext. 5703).



Congratulations to **Ava Donahue** of the
Management and Administration Office of
Procurement for achieving her Associates
Degree in Business Management from Anne
Arundel Community College! Ava is continuing her college
education with a Bachelor's Degree as her goal.

The CSOSA Family extends our heartfelt
sympathy to **Hal Williams**, Senior Program
Analyst for Community Justice Programs.
Hal's father passed away last month and we
send our condolences to him and his family.



CSOSA Wishes all our Secretaries, Administrative
Assistants and other Administrative Support Staff a

Happy Administrative Professionals Day

We appreciate all your hard work and we hope that
you will continue to support the Agency's mission
through your dedicated service.

Office of Human Resources
would like to wish

Payroll Specialist **Jeffery Walker** (4/24)

A Happy Birthday!!



**HAPPY BIRTHDAY TO
CSO Danny Knight** (4/2)

Thanks for being such a
wonderful person!

Best wishes from you know who ☺

Training & Career
Development
sends Happy Birthday
Greetings to



Yolanda Perry (4/14)

&

Eric Jones (4/22)

Your friends in TCDC hope you
enjoyed your day!

Newslink Quote of the Month

"Few things can help an individual more than to place responsibility on him, and to let him know that you trust him."

- Booker T. Washington

Do you have an interesting quote you want to share? Contact the Newslink and spread the word!

Note from the Editor:

This concludes another edition of the CSOSA NEWSLINK. As always, I offer my sincere thanks to everyone who contributed to this month's publication. We welcome your thoughts and suggestions on how we can continue to evolve our Agency's publication into a meaningful source of information for all staff. If you have any ideas, please feel free to contact me.

I look forward to next month's edition as we celebrate National Asian Pacific American Heritage Month. An agency-wide e-mail announcing the deadline for submissions is forthcoming. Thank you for your continued support!

With warmest regards,

Erika N. Evans

Editor & Coordinator

Office of the Associate Director, CSS

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